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MEMORANDUM FOR:



SUBJECT

SIPS Analysis of Records Data

Attached is a copy of the note prepared by following his review of Ray's Memo on the DDS&T Records Information System.

John says this should be called a "Data Base". He feels we should use it to get information and trends to help us determine our requirements for a Records Information "System" in the future. I say "wonderful", we will call Ray's Inventory Information System the "RIIS Data Base" and move on to get the promised systems help from SIPS and and schedule some Data Base machine time. We will push for the print out as is and I will hold in check my impatience for an enlarged system on the Total Records Program. Thank you for your help.

Let's wrap up our little Task Force and get your findings and suggestions consolidated and down on paper for use by the systems analysts and the future "Task Force of 1971".

Chief

Records Administration Branch

Attachment

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